



BOARD MEETING MINUTES

Meeting of the Board of Library Trustees of the La Grange Park Public Library District was held September 18, 2019 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Whitman called the meeting to order at 7:00pm.
2. Upon roll call the following were present: Whitman, Gies, Snow, Demes-O'Brien, Clement, and Donaldson. Executive Director Buckson and Meeting Stenographer Magats were also present. Absent: Swainson.
3. Pledge of Allegiance
4. Introduction of visitor(s): None
5. Public comment: None
6. Staff report: No COW in October. Tentative Levy Ordinance will be presented at the October regular meeting. Other upcoming events: State of the Village on November 7th, Bingo fundraiser on November 15th, Chamber Dinner on October 10th. New communication tools update: Feedback boxes have received no feedback to date, but the Workplace app is getting a lot of activity.
7. Trustee report: None
8. Consent Agenda (Roll call vote). Snow motioned to approve, seconded by Gies. Roll call vote: 6 ayes, 0 nays, 0 abstain, 1 absent.
 - a. Minutes of previous meeting
 - b. Invoices to be paid in the amount of \$59,194.57
Checks from Wintrust Bank numbered 35045 - 35094
 - c. Revised Gift Policy
 - d. Revised Purchasing Policy
 - e. Adoption of Makerspace Policy
 - f. Proposal from Embury, Ltd. in the amount of \$15,497.35
9. Unfinished business:
 - a. Motion to approve Ordinance 2019-03, Budget & Appropriations for FY 19/20: Snow motioned, seconded by Gies. Roll call vote: 6 ayes, 0 nays, 0 abstain, 1 absent.
 - b. Motion to approve Estimate of Revenues for FY 19/20: Snow motioned, seconded by Gies. Roll call vote: 6 ayes, 0 nays, 0 abstain, 1 absent.
10. New Business:
 - a. Discussion of Board annual evaluation: President Whitman went through the Board self-evaluation form with Trustees. Trustee Snow suggested Kate research library director evaluations used by other libraries as a comparison. Additional Trustee training opportunities are available at: the annual ALA conferences, Laconi, ATLAS, and RAILS.
 - b. Discussion of Baird's updated borrowing options-The Board determined to have Baird come in after we have a more accurate project estimates in the spring.
 - c. Discussion of parking lot project
11. Communications (includes emails to the board): None
12. Executive session: None
13. Final action on executive session: None
14. Adjournment: Snow motioned, seconded by Donaldson. All in favor. Meeting adjourned at 8:30 pm.