



## REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, April 17, 2024 was held at 7:00pm, at the La Grange Park Public Library, 555 N. LA Grange Road, La Grange Park, IL 60526.

1. President Gies called the meeting to order at 7:01 pm.
2. Upon roll call the following were present: President Gies, Vice-President Whitman, Secretary Demes-O'Brien, Treasure Swainson, Trustee Snow, Trustee Donaldson and Trustee Hightower. Also present were Interim Director Gabe Oppenheim and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of Visitor(s): None
5. Public Comment: None
6. Staff Reports: Oppenheim informed the board the move is moving along. More items will be returned from storage by April 26. Construction is being wrapped up as quickly as they can. There are some items which need attention.
7. Trustee reports: Trustee Whitman expressed what a great job Janet Tencza, the Marketing Coordinator, has been doing. She praised how Janet is getting the word out about construction, the process of the move and reopening, and of course, the Grand Reopening. Oppenheim told the board that there will be a Committee of the Whole meeting on Wednesday, May 1, 2024 to go over the draft budget for Fiscal Year 25 and to review some revised policies.
8. Snow motioned, seconded by Whitman, to approve the Consent Agenda. Motion passes with 7 Ayes, 0 Nays, 0 Abstain, 0 Absents. Snow, Whitman, Hightower, Donaldson, Swainson, Demes-O'Brien, and Gies.
  - a. Minutes of previous meeting(s)
  - b. Invoices to be paid in the amount of \$15,892.62
  - c. Checks from Wintrust Bank numbered: 37262-37286
9. Unfinished business:
  - a. Snow motioned, seconded by Whitman, to approve the bid for custodial services from Best Quality Cleaning in the amount of \$3,180.00 monthly. Motioned passes with 7 Ayes, 0 Nays, 0 Abstain, 0 Absents. Snow, Whitman, Hightower, Donaldson, Swainson, Demes-O'Brien, and Gies.
10. New Business: None
11. Communications: (includes emails to the board) – None.
12. Executive Session: Executive Session for Personnel Review 5 ILCS 120/2(c)(21) -Appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Snow motioned, second by Whitman to move into Executive session at 7:23pm. All in favor, motion passed.
13. Snow motioned, second Whitman, to reconvene into Regular session at 7:26pm. All in favor.
14. Final Action on Executive session-
  - a. Swainson motioned, second Hightower to appoint Gabe Oppenheim executive director. He will receive an annual increase of \$3,000.
15. Adjournment-Snow motioned, seconded by Swainson, to adjourn. All in favor, motion passes. Meeting adjourned at 7:28pm.