



REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, April 16, 2025 was held at 7:00pm, at the La Grange Park Public Library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Gies called the meeting to order at 7:01 pm.
2. Upon roll call the following were present: President Gies, Vice President Whitman, Secretary Demes-O'Brien, Treasure Swainson, and Trustee Donaldson. Absent: Trustee Snow and Trustee Hightower. Also present were Executive Director Gabe Oppenheim and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of Visitor(s): Patron LaNita Cox and recently elected trustee Sarah Krall.
5. Public Comment: Sarah Krall came in to experience a board meeting. She will be sworn in as a trustee in May 2025. LaNita Cox discussed her experiences at the library.
6. Staff Reports: Director Oppenheim asked the board to take a look at the living wall when they have a chance to see if they think more plants need to be added. He also mentioned plans for the 50th Anniversary celebration. He reminded the trustees about upcoming board meeting dates in May. The bookmarks with illustrations by patrons have been printed and are out on display. He let the board know that the library is in the process of selecting a temporary employee for the summer. Finally, he mentioned that summer reading will begin on June 1, 2025.
7. Trustee reports: None.
8. Whitman motioned, seconded by Donaldson, to approve the Consent Agenda. Motion passed with 5 Ayes, 0 Nays, 0 Abstain, 2 absent. Whitman, Donaldson, Swainson, Demes-O'Brien, and Gies.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$48,068.14
 - c. Checks from Wintrust Bank numbered: 37729-37780
 - d. Checks from First National Bank of Brookfield numbered 1036
9. Unfinished business:
 - a. Whitman motioned, seconded by Donaldson, to approve the Library Card & Loan Policy. Motion passed with 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Whitman, Donaldson, Swainson, Demes-O'Brien, and Gies.
 - b. Whitman motioned, seconded by Swainson, to approve the Meeting Room Policy. Motion passed with 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Whitman, Swainson, Donaldson, Demes O'Brien, and Gies.
 - c. Whitman motioned, seconded by Swainson, to approve the Patron Conduct Policy. Motion passed with 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Whitman, Swainson, Donaldson, Demes O'Brien, and Gies.
 - d. Donaldson motioned, seconded by Whitman, to approve the Travel Expenses Policy. Motion passed with 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Donaldson, Whitman, Swainson, Demes-O'Brien, and Gies.
10. New Business:
 - a. Presentation of FY26 Draft Budget- Director Oppenheim went through the draft budget with the board and answered questions.
 - b. Discussion of Trustee Vacancy – The board discussed the procedure of filling the vacancy. The application for the position will be on the library's website.



- c. Discussion of IMLS cuts – Oppenheim discussed that cuts could result in Interlibrary Loan delivery and access to OCLC being reduced or eliminated
- 11. Communications: (includes emails to the board) – None.
- 12. Executive Session: Executive Session for Personnel Review 5 ILCS 120/2(c)(21) - Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. AND Personnel 5ILCS120/2(c)(1) - Appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Whitman motioned, seconded by Swainson to move into Executive session at 7:38pm. All in favor, motion passed.
- 13. Donaldson motioned, seconded by Whitman, to reconvene into Regular session at 8:09pm. All in favor, motion passed.
- 14. Final Action on Executive session-
 - a. Whitman motioned, seconded by Swainson, to approve the executive session meeting minutes from January 15, 2025. All in favor, motion passed.
 - b. Swainson motioned, seconded by Whitman to approve the Director's annual review and pay increase to \$102,000 annually. Motion passed with 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Whitman, Donaldson, Swainson, Demes-O'Brien, and Gies.
- 15. Adjournment: Swainson motioned, seconded by Whitman, to adjourn. All in favor, motion passed. Meeting adjourned at 8:13pm.