



REGULAR MEETING MINUTES

A meeting of the Board of Library Trustees of the La Grange Park Public Library District, November 19, 2025 was held at 7:00pm, at the La Grange Park Public Library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Demes-O'Brien called the meeting to order at 7:00 pm.
2. Upon roll call the following were present: President Demes-O'Brien, Vice-President Whitman, Treasurer Hightower, Secretary Snow, and Trustees Gies and Krall. Absent: Trustee Sifuentes. Also present were Executive Director Gabe Oppenheim and Patricia Harwood, Meeting Stenographer.
3. Pledge of Allegiance
4. Introduction of Visitor(s): Lauterbach & Amen, Audit Presentation by Aimee Paradee. Paradee explained that the auditors gave an unmodified opinion of the audit, which is the most favorable opinion an audit can receive. Ms. Paradee went over several different items in the audit and also discussed things Lauterbach & Amen will be looking for in next year's audit.
5. Public Comment: None
6. Staff Reports: Director Oppenheim informed the Board that Leopardo came back to paint outside the Makerspace and remove blue painter tape from the east curtain wall. They also did work on the book drop to intended to mitigate leaking; staff are waiting on a good rain to see if this helps. They still need to provide barriers in exhaust fan openings to prevent birds from entering the building. Oppenheim told the board that the library leased a new copier for the second floor in Adult Services area and brought the old copier downstairs to the Children's Department. Finally, Oppenheim mentioned that the library will be represented at the village's tree lighting ceremony on December 5 and that the beginning of Winter Reading and the unveiling of a StoryWalk will happen on January 5. Trustee Whitman would like to see photos of new employees in future board packet.
7. Trustee reports: None
8. Gies motioned, seconded by Whitman, to approve the Consent Agenda. Motion passed with 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Gies, Whitman, Krall, Hightower, Snow, and Demes-O'Brien.
 - a. Minutes of previous meeting(s)
 - b. Invoices to be paid in the amount of \$293,504.23
 - c. Checks from Wintrust Bank numbered: 38068-38113
9. Unfinished business:
 - a. Gies motioned, seconded by Hightower, to approve the Ordinance 2025-04 Annual Levy. Motion passed with 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Gies, Hightower, Krall, Snow, Whitman, and Demes-O'Brien.
 - b. Whitman motioned, seconded by Gies, to approve the Fixed Asset Capitalization policy. Motion passed. All in favor.
 - c. Gies motioned, seconded by Whitman, to approve the Fund Balance policy. Motion passed. All in favor.
 - d. Gies motioned, seconded by Whitman, to approve the Gifts policy. Motion passed. All in favor.
 - e. Gies motioned, seconded by Hightower, to approve the Purchasing policy. Motion passed. All in favor.
10. New Business:
 - a. Gies motioned, seconded by Krall, to approve the 2024-2025 Audit as presented by Lauterbach & Amen. Motion passed with 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. All in favor.



- b. Gies motioned, seconded by Hightower, to approve the Treasurer’s Annual Report for 2024-2025. Motion passed with 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. All in favor.
 - c. Hightower motioned, seconded by Whitman, to approve Ordinance 2025-05 Bond Abatement Levy. Motion passed with 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. All in favor.
 - d. Gies motioned, seconded by Whitman, to approve Days Closed in 2026. Motion passed. All in favor.
11. Communications: (includes emails to the board) – None.
12. No further business adjournment-Gies motioned, seconded by Krall, to adjourn. Motion passed. All in favor. Meeting adjourned at 7:26pm.