



COMMITTEE OF THE WHOLE MEETING MINUTES

A Committee of the Whole Meeting of the Board of Library Trustees of the La Grange Park Public Library District was held on July 1, 2026 at 7:00pm, in the library, 555 N. La Grange Road, La Grange Park, IL 60526.

1. President Demes-O'Brien called the meeting to order at 7:00pm.
2. Roll call – Present: President Demes-O'Brien, Vice President Whitman, Secretary Snow, and Trustees Gies, Krall, and Sifuentes. Absent: Treasurer Hightower. Also present was Executive Director Oppenheim.
3. Pledge of allegiance
4. Introduction of visitor(s): None
5. Public Comment: None
6. New Business: Discussion of library policies
 - a. Health and Safety Guidelines- Oppenheim explained that the proposed changes were largely to correct grammar. Snow asked if there was more information on procedures in the Emergency Manual and was further curious about how said manual was made available to staff. Oppenheim showed the relevant portions of the manual to the trustees and explained that it was available both digitally and on paper.
 - b. Identity Protection- Oppenheim noted that the changes were again largely updates to style. Trustees asked whether the library actually collects SSNs for any of the reasons noted in the appendix to the policy. Oppenheim said that it does not, and Demes-O'Brien pointed out that the list was probably a result of the law requiring the policy.
 - c. Outstanding Checks- Oppenheim said that the updates to the policy were to make it clear that the Business Manager, rather than the Treasurer, would be the person taking care of issues with outstanding checks. Trustees had no comments.
7. Adjournment- Sifuentes motioned to adjourn the meeting, seconded by Krall. Motion passed. All in favor. The meeting was adjourned at 7:10pm.